

Westham Parish Council Application for Grant Funding

About the Applicant

Name and address of organisation: Hankham Village Society, The Dog House, Hankham Street, Hankham BN24 5AY

Daytime telephone number: 07701-076530

Email address: info@hankhamvillagesociety.org

Total membership: 110 (residents of Hankham)

Purpose of organisation: The principal aim of the Society is to promote a sense of community and neighbourliness among the residents of the village of Hankham.

Are you a registered charity? No

Individual authorised to make this application

Name of individual: Christine Hanson

Address: Milton Place, Hailsham Road, Stone Cross, BN24 5BY

Telephone number: 07701-076530

Email: xtine54@outlook.com

Position held in organisation: Secretary

Details of Application

Amount applied for: £750

To contribute towards the costs of the event. This will enable us to reduce the ticket price, to make it more accessible to families. The venue can accommodate a maximum of 200 people, and we are proposing that children under 12 attend free of charge, so we anticipate that the most we will sell is 150 tickets accounting for free tickets for children. However, we cannot be sure we will sell the maximum number of tickets, so to be on the safe side we are basing our calculations on sale of 115 tickets plus free tickets for children.

The predicted cost of the event is £2,977. To meet this cost from ticket sales we would have to sell 150 tickets at £20 each. We would like to be able to reduce the cost of tickets to make them more affordable for families. Funding from WPC of £750 was awarded in 2023, and returned when the event was postponed. We are hopeful that the same amount will be awarded this year. This would enable us to charge £20 per ticket and be confident of not making a loss if we sell at least 113 tickets. We have also applied for funding from Shepham Community Benefit Fund of £750, which would enable us to reduce the cost of tickets further to £15 and be confident of not making a loss if we sell at least 100 tickets. Any surplus income from ticket sales will be donated to local charities after the event.

Description of project for which Grant Funding is sought: Hankham Village Society proposes to run "Hankhambury" - a one day music-based festival on 20th July, 2024. This

will take place at Peelings Manor Barn. The festival will take place all afternoon and evening. It will showcase local bands, and four bands/musicians have been identified already. There will be activities for children to enable and encourage families to come as a whole. There will also be at least one local food outlet and an ice cream van. It will provide an opportunity for local residents to meet and mingle and further the object of the Hankham Village Society to promote neighbourliness.

The event will be advertised locally in Hankham and in the wider Westham and Stone Cross areas of the parish. Tickets will be available through the Hankham Village Society website, and details of how to purchase tickets will be on the posters advertising the event. Ticket holders will be issued with a wristband to enable them to come and go throughout the afternoon/evening.

The Hankham Village Society carries public liability insurance for all its events and has prepared a draft risk assessment for the event, which it will review when all details are finalised. There will be security guards and first aiders will be in attendance for the physical and medical safety of the participants.

Estimated cost/income breakdown

Venue	£100.00
Portaloos	£220.00
Tech (PA, lights etc)	£500.00
Security	£250.00
Entertainment (4 bands/musicians)	£1,020.00
Flower Workshop	£30.00
Free refreshments*	£100.00
Marketing & wristbands	£250.00
PRS Licence	£107.00
Miscellaneous**	£400.00
Total	£2,977.00
Income from ticket sales [115 at £20]***	£2,300.00
Income from ticket sales [115 at £15]***	£1,725.00
Grant from Shepham Community Trust****	£750.00
Grant from Westham Parish Council****	£750.00

*Free refreshments are tea, coffee and squash

**Miscellaneous includes straw bales, face paints, toilet paper, hand towels, kitchen towels, cups, first aid equipment, etc.

***maximum possible is 150 tickets

****not confirmed

Describe the anticipated benefits to the organisation and to the Westham community if this project is to go ahead: This event will provide opportunities:-

- for local residents to meet and mingle, forging new friendships;
- for local musicians to perform in public in front of a supportive audience;
- for local food producers to market their produce;

- generally to promote and enhance community spirit amongst residents and local businesses alike.

Note: Hankham is part of the Stone Cross ward of Westham Parish. Unlike other areas in the parish, Westham Parish Council has virtually no expenditure in the village, as it does not pay for any grass cutting, tree maintenance, pond maintenance or maintenance of public space. Hankham has only one street light maintained by the Parish Council. However, residents pay the same amount in Council Tax precept as residents of other areas in the parish who do benefit from these services.

Have applications been made to any other funding bodies in respect of this project? Yes, an application in similar terms has been made to Shepham Community Trust. We are looking to get the ticket price down as far as possible to help whole families to come. If both applications are successful, then we will look to selling tickets at £15.00 each.

Details of any previous assistance received in the last 5 years from funding bodies, including Westham Parish Council:

- In 2023, £750 was awarded to subsidise the ticket price of the proposed Hankhambury, planned for September 2023. This funding was promptly returned when the event was postponed.

If you are successful in your Grant Funding application, the Council will make payment by cheque Name of payee for cheque: Hankham Village Society.

Financial Information about Hankham Village Society (HVS)

- Members pay an annual subscription of £10 per household, currently 61 households in the village are members. This covers annual public liability insurance, and website costs.
- Each year HVS puts on a summer party, a members' BBQ that is combined with the AGM, a Quiz Night, Burns Night and a Christmas event. Most community events operate at small profit, with members paying a nominal amount to attend and HVS underwriting the costs.
- For the year ended 31/3/22 we had a surplus of £198, and carried forward a balance of £912 at bank/in cash. A Christmas raffle was held and the proceeds of £173 were donated to the Hankham village's account with Community Heartbeat Trust, who provide insurance, maintenance and other services in relation to the village sponsored defibrillator.
- In the year ended 31/3/23, we had a surplus of £130, and carried forward a balance of £1,042. £1,478 was raised for local charities at the Summer Platinum Jubilee Party through a raffle and silent auction. This amount was split equally between Project Artworks and Children with Cancer Fund Polegate. A donation of £200 was also made to the Community Heartbeat Trust for ongoing maintenance costs of the defibrillator in the village phone box.
- In the year ended 31/3/24 we had a surplus of £274, and will carry forward a balance of £1,451 (which includes a sum of £135 held for the benefit of a sub-group, HVS

Gardens). The amount to be donated to local charities, and the charities that benefit, will be decided at the AGM. Accounts for the year ending 31/3/24 are submitted with this application.

- The committee of Hankham Village Society likes to maintain a balance of around £1,000 to meet ongoing costs and losses in any events, and if the balance rises much above that amount, it will make donations to either local charities or the Community Heartbeat Trust to maintain the defibrillator in the village.

Checklist for applicants

Organisation's budget for the current year (no budget is set)

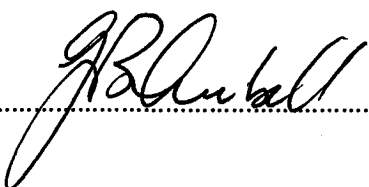
Annual accounts for last complete year (✓)

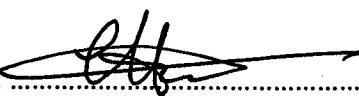
Constitution/set of rules (✓)

Project estimates (see above)

Other supporting information (see above)

Declaration: I have read and accept the terms and conditions under which any grant award will be made

Signed:  Position *Chairman* Date: 30th March 2024

Signed:  Position *Secretary* Date: 30th March 2024

Please return your completed application form to: Westham Parish Council, Parish office, Stone Cross School, Adur Drive, Stone Cross, East Sussex BN24 5EF