

WESTHAM PARISH COUNCIL

Minutes of the Annual Council Meeting held at 7.40pm on Monday, 23 May 2022

At the Amenity Hall, Stone Cross School, Stone Cross BN24 5EF

338. To agree a Quorate of the Council is present

Unanimous agreement by Councillors that a Quorate is present

339. Election of the Chair of the Council

Cllr Daniel Upton was proposed to stand as Chair of the Council for the year 2022/23

Proposed: Cllr R Mayfield

Seconded: Cllr C Hanson

Unanimous Agreement

Resolved: that Cllr Daniel Upton is elected Chair of Westham PC for the year 2022/23

340. To receive the Chairs Declaration of Acceptance

Cllr Daniel Upton signed the Declaration of Office and then displayed it to Councillors to show the signature

341. Election of deputy Chair of the Council

Proposed: Cllr R Mayfield

Seconded: Cllr M Fairweather

Unanimous Agreement

Resolved: that Cllr Fiona Durling is elected Deputy Chair of Westham PC for the year 2022/23

342. Record members present

Cllr D Upton (Chair), Cllr R Mayfield, Cllr N Beaney, Cllr F Durling, Cllr D Axell,

Cllr K Farley, Cllr C Hanson, Cllr P Baldwin, Cllr M Fairweather

Wealden DC Cllr R Cade

One member of the public

Also at meeting: S. Sanders (Clerk)

343. Apologies

WDC Cllr P Doodes, WD Cllr A Douglas, Cllr A Snell, ESCC Cllr D Shing

344. Declarations of Interest

None

345. Questions by members of the public on matters on the agenda

None

346. Draft Minutes of the Full Council Meeting 20 April 2022 to be agreed by Council

The Minutes for the above meeting had been previously circulated to Councillors.

It was then agreed to accept and adopt the Minutes of 20 April 2022

Proposed: Cllr D Upton

Seconded: Cllr P Baldwin

Unanimous agreement

Resolved: That the Minutes of the meeting held on 20 April 2022 be agreed

(Councillor J Hayward joined the meeting)

347. To agree the Standing Orders and Financial Regulations

Proposed: Cllr D Upton

Seconded: Cllr D Axell

Unanimous agreement

(a) To agree bank signatories

Cllr Mayfield updated Councillors on the move of the Councils finances to Metro Bank and the need for only two signatories. These would be himself and the Clerk.

Proposed: Cllr D Upton

Seconded: Cllr D Axell

Unanimous agreement

348. To elect a chairperson and membership of the Finance & General Purposes Committee and the Parks and Open Spaces Committee

Finance & General Purposes Committee

Proposed Chair: Cllr R Mayfield

Proposed: Cllr K Farley

Seconded: Cllr D Axell

Unanimous Agreement

Resolved: That Cllr R Mayfield is the Chair of Finance & General Purposes Committee for the year 2022/23

Parks and Open Spaces Committee

The Clerk asked Councillors if it would be more appropriate if this committee was renamed the Assets Committee. This would then cover all the Councils assets and not just parks and open spaces.

Councillors agreed. Also, a Chair would be agreed at the first meeting of the Committee.

Proposed: Cllr D Upton

Seconded: Cllr R Mayfield

Unanimous agreement

Resolved: that the Parks and Open Spaces Committee be renamed the Assets Committee

349. Review of the Fixed Asset Register

The Clerk had previously circulated the Asset Register to Councillors.

The deeds had been checked and updated and were correct.

Unanimous agreement to accept the Asset Register

350. Recommend approval to tender for an all weather all access pathway in Adur Park

Cllr Baldwin who had led on this project appraised Councillors of the latest stage of the project. He said that this pathway was one of the requests that residents and users of the park had asked for. Adur Park was under used utilized and at this moment this was the most feasible suggestion. The 2.5-meter-wide pathway would run around the perimeter of the park and allow access throughout the year for all users.

Cllr Baldwin then ran through a number of technical issues including surfacing, lighting. He then took questions from Councillors who were then satisfied to go ahead and tender for the project.

Proposed: Cllr R Mayfield

Seconded: Cllr K Farley

Unanimous agreement

Resolved: that the Council go out to tender for a new all weather, all access perimeter pathway around Adur Park

352. Community Governance Review update

Wealden Cllr Ray Cade informed the Councillors of the latest developments in regard to the Community Governance Review (CGR). Terms of reference are being put together by the Electoral Services Manager and the CGR officer and they will be put forward on the 23 July to an Audit, Finance and Governance Committee Meeting at Wealden District Council for consideration.

353. To resolve to exclude members of the press and public (public Bodies (Admission to meetings) Act 1960)

Not required

The meeting closed at 20.50 hours