

WESTHAM PARISH COUNCIL

Minutes of the Council Meeting held at 7.40pm on Monday, 20 June 2022

At the Amenity Hall, Stone Cross School, Stone Cross BN24 5EF

Present:

Cllr D Upton (Chair), Cllr N Beaney, Cllr F Durling, Cllr D Axell, Cllr J Hayward

Cllr C Hanson, Cllr P Baldwin,

Also at meeting: S. Sanders (Clerk)

354. Apologies

Cllr M Fairweather, Cllr K Farley, Cllr R Mayfield

ESCC Cllr D Shing, WDC Cllrs R Cade, A Douglas, P Doodes, A Snell

355. Declarations of Interest

None

356. Questions from members of the public on matters on the agenda

None

357. Draft Minutes of the Annual Council Meeting 23 May 2022 to be agreed

The Minutes for the above meeting had been previously circulated to Councillors.

There were no questions.

Proposed: Cllr D Upton

Seconded: Cllr C Hanson

Unanimous Agreement

Resolved: that the Minutes of the Annual Council Meeting held on 23 May 2022 be agreed

358. Annual Return – Section 1 – Annual Governance Statement 2021/22

Proposed: Cllr D Upton

Seconded: Cllr C Hanson

Unanimous agreement

Resolved: that the Annual Governance Statement 2021/22 be agreed

359. Annual Return – Section 2 Accounting Statements 2021/22

1. ANNUAL RETURN & FINAL ACCOUNTS 2021/2022 FINAL ACCOUNTS DOCUMENTS AND COPY OF AUDIT FORM PREVIOUSLY CIRCULATED

FOR RESOLUTION:

- Annual Return – Section 1 – Annual Governance Statement 2021/22 (to be agreed at the meeting)
- Annual Return – Section 2 – Accounting Statements 2021/22
- Explanation of Variances in the Accounting Statements
- Working Details for the Annual Return for the year ended 31 March 2021/22
- Final Internal Audit Report 2021/22
- Balance Sheet as of 31 March 2022
- Bank – Cash and Investment Reconciliation as of 31 March 2022
- Bank Reconciliation Statement as of 31 March 2022 for Cashbook 1
- Bank Reconciliation Statement as of 31 March 2022 for Cashbook 2
- Bank Reconciliation Statement as of 31 March 2022 for Cashbook 3
- Supporting Reserves Reconciliation for Annual Return 31 March 2022
- Income and Expenditure Account for the year ended 31 March 2022
- Detailed Income & Expenditure by Budget Heading 31 March 2022

Proposed: Cllr D Upton

Seconded: Cllr C Hanson

Unanimous agreement

Resolved: that the above Annual Return and Final Accounts for the year ending 31 March 2021/22 and the Final Audit report for the year ending 31 March 2021/22 be agreed

360. Grant Funding Application from Wealden Citizens Advice

Councillors had previously been circulated with all the documents required from Wealden Citizens Advice to support the application.

All Councillors were in favour of supporting the grant funding application for £250 towards the service running costs for Westham Parish Council residents.

Proposed: Cllr D Axell

Seconded: Cllr C Hanson

Unanimous agreement

Resolved: That Wealden Citizens Advice be awarded £250 grant funding

Councillors then spoke about a previous grant funding application from Westham Village Hall for new flooring. After a short discussion it was decided that funding of £1,500 be awarded in principle to the Village Hall.

Also, Councillors asked if a representative of the Village Hall would attend one of the Council meetings to talk about the running of the Hall and future planning projects that were required.

Proposed: Cllr F Durling

Seconded: Cllr J Hayward

Unanimous agreement

Resolved: that Westham Village Hall be awarded in principle £1,500 towards new flooring

361. Financial Expenditure Reports April 2022 and May 2022

The reports had been previously circulated to Councillors. There were no questions.

Proposed: Cllr P Baldwin

Seconded: Cllr D Upton

Unanimous agreement

Resolved: that the above Financial Expenditure Reports for April 2022 and May 2022 be approved

362. To resolve to exclude members of the press and public (public Bodies (Admission to meetings) Act 1960)

Not required

The meeting closed at 20.30 hours

