

WESTHAM PARISH COUNCIL

Stone Cross School Car Park, Adur Drive, Stone Cross

East Sussex BN24 5EF

Minutes of the Full Council Meeting held at 7.00pm on Monday, 28 June 2021

Present: Cllr HM Haffner (Chair), Cllr D Axell, Cllr P Baldwin, Cllr N Beaney, Cllr F Durling, Cllr K Farley, Cllr J Hayward, Cllr J Jones, Cllr R Mayfield, Cllr D Upton,

Also at meeting: S. Sanders (Clerk)

244. Apologies

Cllr A Livingstone, Cllr J Belcher

Absent: Cllr R Martin

245. Declarations of Interest

None

246. Opportunity for public comment by email

An email had been received from a resident of Westham. This was circulated to Councillors who noted the comments.

247. Draft Minutes of the Full Council Meeting 04 May 2021 to be agreed by Council

The Minutes for the above meeting had been previously circulated to Councillors.

After a short discussion it was agreed to accept and adopt the Minutes of 04 May 2021

Proposed: Cllr N Beaney

Seconded: Cllr J Hayward

Unanimous agreement

Resolved: That the Minutes of the meeting held on 04 May 2021 be agreed

Annual Accounts for the Year ending 31 March 2021

The Clerk reported to Councillors that due to the current Covid restrictions the Parish Council is unable to hold meetings in the Amenity Hall due to social distancing issues.

A few weeks ago, a provisional meeting had been booked for tonight at the Westham Village Hall anticipating the lifting of the lockdown but as the Covid restrictions had been extended the village hall will remain shut until the government review in July.

The Parish Council has to agree the Accounts for the Year Ending 31 March 2021 before the end of June. The Parish Council accounts were not signed off until 28 May giving the Parish Council no opportunity to hold a meeting before virtual zoom meetings were ended on 07 May 2021.

248. To approve the Annual Governance Statement for the year ended 31 March 2021

The Governance Statement had previously been circulated to Councillors for their consideration.

Proposed: Cllr F Durling

Seconded: Cllr D Upton

Unanimous agreement

Resolved: That the Annual Governance Statement be signed by the Chair on behalf of the Council

249. To approve the Annual Accounts for the year ended 31 March 21

The Annual Accounts had previously been circulated to Councillors for their consideration.

Proposed: Cllr P Baldwin

Seconded: Cllr D Axell

Unanimous agreement

Resolved: That the Annual Accounts for the year ended 31 March 2021 be signed by the Chair on behalf of the Council

250. To approve the Internal Audit Report for the year ended 31 March 2021

The Internal Audit Report for the year ended 31 March 2021 had previously been circulated to Councillors for their consideration.

Proposed: Cllr P Baldwin

Seconded: Cllr D Axell

Unanimous agreement

Resolved: That the Internal Audit Report for the year ended 31 March 2021 is approved by Council

251. Agreement of Expenditure for April and May 2021

The Clerk had previously circulated copies of Income & Expenditure for April and May 2021. After a short discussion the expenditure was agreed.

Proposed: Cllr M Haffner

Seconded: Cllr B Mayfield

Unanimous agreement

Resolved: That the above expenditure for April and May 2021 is approved

The meeting closed at 19.30 hours