

WESTHAM PARISH COUNCIL

Minutes of the Council Meeting held at 7.00pm on Monday, 21 November 2022

At Stone Cross Amenity Hall , Stone Cross School, Adur Drive, Stone Cross BN24 5EF

Present:

Cllr D Upton (Chair), Cllr D Axell, Cllr P Baldwin, Cllr N Beaney, Cllr F Durling,

Cllr M Fairweather, Cllr K Farley, Cllr C Hanson, Cllr J Hayward

WDC Cllrs R Cade,

Also at meeting: S. Sanders (Clerk)

Members of the public: one

383. Apologies

Cllr P Doodes, Cllr R Mayfield

384. Declarations of Interest

None

385. Questions from members of the public on matters on the agenda

None

386. Draft Minutes of the Annual Council Meeting 03 October 2022 to be agreed

The Minutes for the above meeting had been previously circulated to Councillors.

There were no questions.

Proposed: Cllr N Beaney

Seconded: Cllr K Farley

Unanimous Agreement

Resolved: that the Minutes of the Annual Council Meeting held on 03 October 2022 be agreed

387. Reports from Wealden District Councillors:

Cllr Cade informed Cllr that Cllr Doodes was unable to attend the meeting as they had two Parish Council meetings on the same night so had split the attendance.

Cllr Cade said an update is available for Councillors on the latest Wealden actions. The Clerk said she would send out the report tomorrow morning to all Councillors.

Cllr Cade said that he had recently attended a meeting with the Huw Merriman MP at Pevensey & Westham PC Primary School regarding parking in the local area and other issues. The meeting was attended by PCSO's for the area. An outcome will be awaited.

A Councillor asked various question regarding dangerous parking by the school including parking in the chevron markings. The paint work on the road was worn and the signs could not be read. Without a County Councillor present it was difficult to progress this issue.

Cllr Cade said that all Ukrainians in the area were doing well and will be moving on to the next stage in their rehabilitation with permanent jobs and housing.

Cllr Cade then updated Councillors regarding the Community Governance review (CGR) which included a consultative ballot between the 1 -30 November. An assessment would be held on 03 December ready for the next Audit, Finance and Governance Committee Meeting on 12 December where members will be considering recommendations with considerations from the CGR team.

The Chair of the Council informed Cllr Cade that he had not yet received a ballot paper. Cllr Cade said he would look into it straight away.

No County Councillors were present to update Councillors

388. Adur Park update with financial agreement from Councillors if required to progress works:

Tender applications –The Clerk had received two tenders applications by the deadline of the end of October. Councillors were supplied with a summary of work to be carried out. Formal in-depth details would be supplied to Councillors so that a decision may be taken at the Council meeting on 19 December.

Work on the project is expected to start in the early Spring of 2023.

Fields in Trust application – The application for ‘Fields in Trust’ status had now reached the final stage and was with solicitors for signing off.

Mound and Trench work at the Friday Street Entrance – Councillors discussed this work and decided that it should be carried out at the same time as the all-access all-weather path.

Clearing of rubble left after travellers – The rubbish has now been removed.

Two new dog bins have replaced the broken bins that were damaged beyond repair due to vandalism. They were fitted by Wealden DC.

New play equipment and fencing around the play area – Quotations have been sought from play equipment suppliers for new equipment and fencing around the area. The Council were interested in installing the fencing straight away but after a short discussion it was decided that the surfacing needed to be replaced before a fence and new equipment be installed.

Quotations were supplied at this meeting for a completely new surface for the children’s play area comprising of ‘wet pour’ for a more sustainable and long-lasting surface.

Also, a quotation for new fencing high quality fencing to completely surround the children’s play area was circulated.

Councillors discussed what was needed to be installed first. The Clerk would contact the companies who had quoted to find out the waiting times for installation.

Also, Councillors asked that this work be carried out at the same time as the path works.

Councillors agreed to hold a meeting on 19 December to finalise and resolve the tender agreements.

389. Request from a resident in Dallaway Drive

Councillors agreed that this item be moved to the end of the meeting.

Proposed: Cllr D Upton

Seconded: Cllr F Durling

Unanimous agreement

390. Grant applications received from Cuckmere Buses

Councillors has previously been supplied with details of the grant funding applications. All were in favour of the applications but asked if the Cuckmere Buses could be contacted so that a specific project could be identified for funding.

This would then meet the criteria laid out in the Councils Grant Funding policy. The Clerk agreed to contact Cuckmere buses for a specific project for the next Full Council meeting.

Cuckmere Buses had replied to the request and said that they intended to run a winter timetable which had not been budgeted for and was a new undertaking for them.

Councillors agreed to the grant funding request of £120.

Proposed: Cllr C Hanson

Seconded: Cllr K Farley

Resolved: That grant funding of £120 be awarded to Cuckmere Buses

391. Financial items to be agreed

(i) Approval of the Internal Auditors Interim Report

- (i) Income and Expenditure Reconciliation reports for September and October 2022**
- (ii) Bank Statements for September and October 2022**

These finance documents were circulated at the meeting to Councillors.

Proposed: Cllr J Hayward

Seconded: Cllr C Hanson

Unanimous agreement

Resolved: that the Internal Auditors Interim Report be accepted

Resolved: that the above Financial Income and Expenditure Reconciliation Reports for September and October 2022 be approved

Resolved: that the above bank statements for September and October 2022 be approved

- 392. To resolve to exclude members of the press and public (public Bodies (Admission to meetings) Act 1960)**
- 393. The request from a resident of Dallaway Drive regarding damage to a conservatory was discussed.**

The meeting closed at 20.45 hours

