

WESTHAM PARISH COUNCIL

Stone Cross School, Adur Drive, Stone Cross East Sussex BN24 5EF
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**You are hereby summoned to a Meeting of Westham Parish Council at
The Amenity Hall, Stone Cross School, Stone Cross
on Monday 20 October 2025 at 7.00pm**

signed: Susan Sanders - Clerk

Dated: 13 October 2025

AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

Under the Openness of Local Government Bodies Regulations 2014, members of the public can film or record during a meeting

- 1. Apologies for absence**
- 2. Declarations of Interest**

Disclosure of interests in accordance with the Code of Conduct in relation to items on the agenda and matters that may be raised during the meeting
- 3. Questions from members of the public**

there will be a change in the opportunity that the public have to speak on an agenda item. The public will be asked which agenda item they wish to speak on at the beginning of the meeting. If the public wish to speak they will be invited to speak for two minutes (max) at the start of the agenda item rather than at the beginning of the meeting. This will be for any or all agenda items if required
- 4. Draft Minutes of the Full Council Meeting 15 September 2025** to be agreed as a true record and adopted by Council and signed by the Chair of the Council
- 5. To receive and note reports from East Sussex County Councillors and Wealden District Councillors on matters of interest**
- 6. Financial Items recommended for approval:**
 - (i) Reconciliation and Financial Expenditure Reports and payment lists for August 2025 (Previously circulated to Councillors)
 - (ii) Bank statements August 2025. (Previously circulated to Councillors)
 - (iii) External Auditors Conclusion of Audit for the year ended 31 March 2025 – Councillors to note the report (supplied with the agenda)

- (iv) NALC Pay Agreement for 2025/26 has been agreed and requires agreement to be implemented by Councillors
- (v) Councillors to note that the second Precept payment from Wealden District Council has been received

7. Recommendation for the following DRAFT policies to be considered and adopted by Full Council:

IT Policy September 2025

Data Protection Policy October 2025

Document Protection Policy October 2025

Privacy Policy October 2025

General Privacy Notice September 2025

Privacy Notice for Staff and Councillors September 2025

Email and Internet Usage Policy September 2025

8. Recommendation for a Feasibility Study to be carried out by ESCC on the possibility of installing a pedestrian crossing on Adur Drive adjacent to the Primary School

9. Large stones installed instead of fencing for land opposite Butchers Field, Westham

An updated verbal report will be made on the cost of the stones and fencing.

10. Wealden Police Crime statistics for the Stone Cross and Westham Parish Council area

An update for Councillors of the latest crime figures for the parish area

11. The Clerk to report on Parish Council grounds maintenance work for the Spring and summer season

12. To resolve to exclude Members of the Press and Public (Public Bodies [Admission to Meetings] Act 1960