

WESTHAM PARISH COUNCIL

Stone Cross School, Adur Drive, Stone Cross East Sussex BN24 5EF
Telephone: 01323 461299 Email: clerk@westhamparishcouncil.org.uk

**You are hereby summoned to a Meeting of Westham Parish Council at
The Amenity Hall, Stone Cross School, Stone Cross
on Monday 17 November 2025 at 7.00pm**

signed: Susan Sanders - Clerk

Dated: 10 November 2025

AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

Under the Openness of Local Government Bodies Regulations 2014, members of the public can film or record during a meeting

- 1. Apologies for absence**
- 2. Declarations of Interest**
Disclosure of interests in accordance with the Code of Conduct in relation to items on the agenda and matters that may be raised during the meeting
- 3. Questions from members of the public**
The public will be asked which agenda item they wish to speak on at the beginning of the meeting. If the public wish to speak they will be invited to speak for two minutes (max) at the start of the agenda item rather than at the beginning of the meeting. This will be for any or all agenda items if required
- 4. Draft Minutes of the Full Council Meeting 20 October 2025** to be agreed as a true record and adopted by Council and signed by the Chair of the Council
- 5. To receive and note reports from East Sussex County Councillors and Wealden District Councillors on matters of interest**
- 6. Financial Items recommended for approval:**
 - (i) Reconciliation and Financial Expenditure Reports and payment lists for September 2025 (Previously circulated to Councillors)
 - (ii) Bank statements September 2025 (Previously circulated to Councillors)
- 7. Recommendation for the following DRAFT policies to be considered and adopted by Full Council:**
IT Policy November 2025

8. **Update on a Feasibility Study to be carried out by ESCC on the possibility of installing a pedestrian crossing on Adur Drive adjacent to the Primary School**
9. **Planning Application – Land to the North of Dittons Road, Stone Cross, BN24 5NU**
Construction of a Retail Unit (Class E) with associated servicing and vehicular access, car and cycle parking, hard and soft landscaping and other associated works
10. **New surfacing is required at the Adur Park basketball court. To discuss what type of surfacing required**
11. **Wealden Police Crime statistics for the Stone Cross and Westham Parish Area**
An update for Councillors of the latest crime figures for the parish area
12. **To recommend a letter be sent on updated procedures from the Parish Council to Stone Cross School**
13. **Clerks report**
 - (i) **Communication between Parish/Town Councils and Wealden District Council**
 - (ii) **Update on email address change to gov.uk**
14. **ESCC Urban Grass Cutting 2025/26**

Option 1 - Standard: Two cuts over the course of a year to be carried out by ESCC at no cost to the Parish Council. Urban grass will be managed for safety purposes only.

Option 2 – Extra cuts: Town/Parish Councils may fund an additional four cuts to be carried out by ESCC, totalling six cuts (two standard and four extra) over the course of the year. This would cost the Parish Council a total of £7,256.12 for the year.

Option 3 – Self delivery: Town/Parish Councils take on responsibility to deliver all urban grass cutting in their area. This must include a minimum of two cuts over the course of the year. ESCC will not carry out any urban grass cutting within the Town/Parish’s urban area. ESCC would pay the Parish Council the sum of £3,628.06 to cover the 2 cuts they would have been providing in other options.
15. **To resolve to exclude Members of the Press and Public (Public Bodies [Admission to Meetings] Act 1960**

