Westham Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2026	Current A/c		26,747.04	
31/03/2026	Reserve A/c		71,791.17	
31/03/2026	Post Office A/c		21,726.13	
31/03/2026	Metro Bank		1,023,632.52	
				1,143,896.86

Receipts not on Bank Statement

	0.00
Closing Balance	**1,143,896.86**

All Cash & Bank Accounts

1	Current Bank A/c	26,747.04
2	Reserve Account	71,791.17
3	Post Office Account	21,726.13
4	Metro Bank	1,023,632.52
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	**1,143,896.86**

Westham Parish Council

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 1 - Current Bank A/c

Bank Statement Account Name (s)	Statement Date	Page	Balances
Current A/c	31/03/2026		26,747.04
			26,747.04
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			26,747.04
Unpresented Receipts (Plus)			
		0.00	
			0.00
			26,747.04
		Balance per Cash Book is :-	**26,747.04**
		Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Westham Parish Council

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 2 - Reserve Account

Bank Statement Account Name (s)	Statement Date	Page	Balances
Reserve A/c	31/03/2026		71,791.17
			71,791.17
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			71,791.17
Unpresented Receipts (Plus)			
		0.00	
			0.00
			71,791.17
		Balance per Cash Book is :-	**71,791.17**
		Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 3 - Post Office Account

Bank Statement Account Name (s)	Statement Date	Page	Balances
Post Office A/c	31/03/2026		21,726.13
			21,726.13
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			21,726.13
Unpresented Receipts (Plus)			
		0.00	
			0.00
			21,726.13
		Balance per Cash Book is :-	**21,726.13**
		Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Westham Parish Council

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 4 - Metro Bank

Bank Statement Account Name (s)	Statement Date	Page	Balances
Metro Bank	31/03/2026		1,023,632.52
			1,023,632.52
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			1,023,632.52
Unpresented Receipts (Plus)			
		0.00	
			0.00
			1,023,632.52
		Balance per Cash Book is :-	**1,023,632.52**
		Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Explanation of variances – pro forma

Name of smaller authority:

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- variances of £100,000 or more require explanation regardless of the % variation year on year;
- New from 2025/26 onwards: variances of £500,000 or more in Box 3 require explanation regardless of the % variation year on year for smaller authorities with income and/or expenditure exceeding £6,500,000

	2024/25 £	2025/26 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	604,388	998,893				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	168,177	184,995	16,818	10.00%	NO		
3 Total Other Receipts	517,265	213,408	-303,857	58.74%	YES		*The fall in income is due to smaller CIL payments and a drop in interest for the Reserve Bank account. The CIL income fell by £304,274 and the interest by £254. This was offset by an increase in Other income of £641.*
4 Staff Costs	31,651	33,518	1,867	5.90%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	259,286	192,783	-66,503	25.65%	YES		The DECREASE in Expenditure is due to the following: Agency Staff £944. Training £39. Audit Fees £20. Subscriptions £226. Postage £21. Telephone & Broadband £22. Website £206. Photocopier £32. Grants paid £1435. Electricity £6265. Cleaning £29. Maintenance £2075. Tree Maintenance £915. Adur Park £108,422 (this was due to a large project last year to install an all weather path round the perimeter of the park). Castle Bolton Play area £4343 (maintenace work the previous year). Hamble Road £175. The INCREASE in Expenditure is due to the following: Payroll services £3. Bank Charges £6. Proffesional Fees £663. Insurance £375. Stationary £52. IT Services £218. Signage £2141. Rent £2733. Decorating £1155. Equipment £240. Replacement lighting £28,837 (this was new solar lighting installed on the Council Car Park). Grass Cutting £16,321 (increase in prices from the contractors). Westham Pond £820 (extra work to the pond installing new fencing). Collection of Dog and Waste bins £2402. Playground Inspections £1170.
7 Balances Carried Forward	998,893	1,170,995				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	954,882	1,143,897				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	293,588	316,588	23,000	7.83%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Westham Parish Council

Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2026

Explains the difference between boxes 7 & 8 on the Annual Return

Code	Description	Last Year £	This Year £
	Total Reserves	**998,893.37**	**1,170,994.88**
105	VAT Control A/c	46,384.00	29,775.71
	Less Total Debtors	**46,384.00**	**29,775.71**
500	Creditors	1,500.79	1,802.69
510	Accruals	872.00	875.00
	Plus Total Creditors	**2,372.79**	**2,677.69**
	Equals Total Cash and Bank Accounts	**954,882.16**	**1,143,896.86**
200	Current Bank A/c	27,217.08	26,747.04
210	Reserve Account	71,060.03	71,791.17
220	Post Office Account	21,511.02	21,726.13
230	Metro Bank	835,094.03	1,023,632.52
	Total Cash and Bank Accounts	**954,882.16**	**1,143,896.86**